IN THE TIFFIN-FOSTORIA MUNICIPAL COURT

CASE NO:____CV_____

_____, PLAINTIFF(S)

-vs-

_____, DEFENDANT(S)__

INSTRUCTIONS FOR SERVICE OF SUMMONS

To: Clerk, Tiffin-Fostoria Municipal Court, please issue summons upon the following defendant(s)

_____

Name of defendant(s)

You are instructed to make:

Certified Mail ☐ Ordinary Mail ☐ Personal Service ☐ Residence Service ☐

At the following address listed below:

_____

_____

_____

Special Instructions for server:

_____

_____

Date:_____ Signed _____

Signature of Requesting Party