

INSTRUCTIONS FOR OBTAINING OCCUPATIONAL PRIVILEGES UNDER AN ADMINISTRATIVE LICENSE SUSPENSION

To alleviate confusion regarding the procedure for obtaining ALS occupational driving privileges, this office would ask that you please follow the material/information given that should accompany your motion/petition and journal entry for ALS occupational driving privileges:

1. Adequate proof of financial responsibility showing that the petitioner is currently insured. PETITIONER'S NAME MUST BE ON THE CARD as a covered driver.
2. Proof of employment with the location of employment must be included in the packet with the journal entry. Pay stub or letter from employer will work and if self employed must have business card for proof of own business.
3. Bear in mind that occupational driving privileges will be granted only for employment and/or medical purposes. The court considers schooling within the definition of "occupational" if it is the petitioner's primary endeavor or taken to enhance employment or job skills. You will be approved to stop at any gas station on route to and from your employment location only.
4. Once privileges have been granted under the ALS suspension, the journal entry granting these privileges along with the motion/petition must be present with the petitioner while driving.

*****PLEASE RE-TYPE THE ATTACHED MOTION/PETITION AND JOURNAL ENTRY AND FILL IN THE INFORMATION THAT FITS YOUR SITUATION. *****

*****WE NEED*****

*****ORIGINAL SIGNED MOTION/PETITION AND JOURNAL ENTRY*****

Thank you for following these guidelines,
The Tiffin-Fostoria Municipal Court

In the Tiffin-Fostoria Municipal Court, Seneca County, Ohio

Name:
Address:

Petitioner

CASE NO: TRC

Vs

BUREAU OF MOTOR VEHICLES
STATE OF OHIO

Respondent

[Handwritten signature]
[Handwritten signature]
[Handwritten signature]
PETITION
[Handwritten signature]
[Handwritten signature]

Now comes the Petitioner and respectfully requests the Court grant the
Petitioner limited driving privileges during the pendency of the administrative
license suspension pursuant to ORC Section 4511.191. Petitioner states that the
absence of such privileges would substantially impair the Petitioner's ability to
meet his/her obligations.

Petitioner

In the Tiffin-Fostoria Municipal Court, Seneca County, Ohio

Name:

Address

DOB:

OLN:

Petitioner

STATE OF OHIO BUREAU OF MOTOR

VEHICLES

Respondent

Case No.

JOURNAL ENTRY

Example

This matter came on for the court's consideration upon the application of the Petitioner for occupational driving privileges during the pendency of the Administrative License Suspension (ALS) imposed pursuant to Ohio Revised Code 4511.191.

The Court makes the following findings of fact and conclusions of law:

1. The Petitioner has already served the mandatory minimum period of suspension required by law during which no occupational privileges may be granted (i.e. "hard suspension")
2. The Petitioner has presented evidence showing a necessity for continued driving privileges and Petitioner would suffer a hardship upon the continued absolute suspension of driving privileges.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that Petitioner shall be and hereby is granted limited occupational driving privileges from the date of this entry until the DATE OF TERMINATION OF THE ALS SUSPENSION.

1. Petitioner is to maintain compliance with Ohio Financial Responsibility laws. Petitioner has paid all applicable reinstatement fees. THE BUREAU OF MOTOR VEHICLES IS HEREBY ORDERED TO IMMEDIATELY ACCEPT FOR FILING PROOF OF FINANCIAL RESPONSIBILITY AND PAYMENT OF ALL APPLICABLE REINSTATEMENT FEES TENDERED BY THE PETITIONER AND TO IMMEDIATELY ENTER THE PAYMENT OF SUCH REINSTATEMENT FEES ON DEFENDANT'S DRIVING RECORD.
2. Petitioner is hereby granted occupational driving privileges, that is, to operate a motor vehicle to and from Petitioner's place(s) of employment and only during and for employment insofar as it is required by Petitioner's employer(s). The Petitioner is hereby permitted to drive as required for employment purposes only under the following conditions:

EXAMPLE:

John Doe ALS Driving Privileges

Home Address: 000 W State Route 18, Tiffin, OH

-Formed Impressions Concrete (Current Job): 000 Miami St, Tiffin, OH

-Dr. John Doe (Medical Appointments): 000 Apple St, Tiffin OH

APPROVED TO STOP AT ANY GAS STATION ON ROUTE TO AND FROM WORK ONLY

ALL PRIVILEGES ARE ONLY VALID IN THE STATE OF OHIO

3. Petitioner is to consume no alcohol or drugs of abuse prior to or while operating a motor vehicle.
4. A copy of this entry shall be forwarded to the Bureau of Motor Vehicles.
5. A copy of this Journal Entry shall authorize the Petitioner to operate a motor vehicle for the limited purposes herein described, but shall be void and of no effect upon the Petitioner's failure to maintain proof of financial responsibility or upon the subsequent suspension or revocation of the Petitioner's driving privileges.

THIS ORDER MUST BE SHOWN TO ANY LAW ENFORCEMENT OFFICER UPON REQUEST. THIS PERMIT IS TO BE STRICTLY CONSTRUED. NO DEVIATIONS OR DETOURS FROM DIRECT PATH OF TRAVEL ARE TO BE AUTHORIZED, UNLESS SET FORTH ABOVE. THIS PERMIT IS FOR OCCUPATIONAL DRIVING ONLY

6. The Petitioner shall pay costs of this action. Record waived.

X

Judge, Tiffin Municipal Court

APPROVED:

X

SIGNED BY PETITIONER

Petitioner

X

Proceeding Attorney

INSURANCE IDENTIFICATION CARD - Ohio

Policy Number: [REDACTED] NAIC Number: [REDACTED]
Effective Date: [REDACTED] Expiration Date: [REDACTED]
Insurer: [REDACTED]

Named Insured(s):

Year Make Model VIN
[REDACTED] [REDACTED] [REDACTED] [REDACTED]